



OXFORD MUSEUM SUMMER INTERNSHIP

Thank you for your interest in becoming a Summer Intern at the Oxford Museum!

The Summer Intern at the Museum will have a close look at small museum operations. Tasks and responsibilities will include between 8-10 hours a week docenting at the Museum, assisting our curator with research and archive tasks and participating in museum operational tasks such as mailings, social media posts and exhibit and special program preparations.

This is a paid internship. We will be paying \$15 per hour, monthly, for 8 -10 hours of work a week between June and September.

APPLICATION DIRECTIONS

- 1) Print this application and complete it in your own handwriting. Your essay may continue on a second page or the back side.
- 2) By **April 15, 2026**, Mail the Application to:
The Oxford Museum
Internship Application
PO Box 131
Oxford, Maryland 21654
- 3) Alert your teacher or professor that you have listed him/her on your application as a reference and that we will contact them.
- 4) If you have any questions, email theoxfordmuseum@gmail.com

We will confirm receipt of your application as soon as we receive it and we will notify you of our **decision by April 30, 2026.**



SUMMER INTERNSHIP Application 2026

Name: _____ Cell Phone: _____
Email: _____ Birthdate: _____ Age in June _____

Current Address: _____ Summer Address: _____

Current Grade or Year in College: _____ Name of School or College: _____

What is your major? _____

Name of a teacher at school or college for a reference: _____

Email: _____

CONTACT IN CASE OF EMERGENCY:

Name: _____ Cell Phone: _____ Relationship: _____

MUSEUM HOURS: Please check off the days and times you will be available to work. (8-10 hours per week.)

- | | |
|---|---|
| <input type="checkbox"/> Friday 10am - 1 pm | <input type="checkbox"/> Friday 1 pm - 4 pm |
| <input type="checkbox"/> Saturday 10am - 1 pm | <input type="checkbox"/> Saturday 1 pm - 4 pm |
| <input type="checkbox"/> Sunday 10am - 1 pm | <input type="checkbox"/> Sunday 1 pm - 4 pm |
| <input type="checkbox"/> Monday 10am - 1 pm | <input type="checkbox"/> Monday 1 pm - 4 pm |

Please tell us why you would like to be an intern at the Oxford Museum. What goals do you hope to achieve?

Student Signature _____ Date _____

Museum Board Readers Initials: _____